

Academic Counselor

The Academic Enrichment Program (AEP), which falls under the umbrella of Academic and Learning Support Services and the auspices of the Provost's Office, seeks a full-time Academic Counselor. The Academic Counselor (AC) is a key member of the AEP Resource Team, acting as a liaison among the AEP scholar, faculty, and staff. The AEP Academic Counselor will work with each AEP Scholar regularly throughout their first year in order to offer directed assessment and guidance. This is a full-time, 10-month (August-May), salaried position that includes benefits. The position start date is August 1, 2010.

The Academic Counselor will be responsible for implementing best practices, assessing student needs and outcomes, coordinating appropriate services, producing progress reports and tracking data – all with an eye toward enhancing students' potential for success and increasing retention and graduation rates. He/she will act as an advocate for the AEP and its students within the larger La Salle Community and will work closely with the Director of the AEP and the Associate Director of Academic Learning and Support Services. There will be some limited teaching responsibilities for AEP related courses only.

A Master's degree is required plus several years experience working with at-risk college students. Professionals with proven track records in student success and developmental advising will be given preference. Strong interpersonal, organizational, communication, and technological skills are required. The successful applicant will be a self-directed team player who is sensitive to the needs of the AEP population and has the ability to work collaboratively with a diverse group of students, faculty, and staff.

Individuals who wish to be considered should forward a cover letter, resume, and the names of three professional references to: Lina Buffington, PhD, Director, Academic Enrichment Program, 1900 West Olney Avenue., Philadelphia, PA 19141, buffington@lasalle.edu (**Electronic submission of application documents is strongly encouraged. Materials will continue to be reviewed until the position is filled.**)

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit www.lasalle.edu

AA/ EOE

